



Archaeological Institute of America Baltimore Society By-Laws

Revised April 2017

1. Name: The name of this organization shall be the Archaeological Institute of America – Baltimore Society, hereinafter referred to as the Society.
2. Purpose: The purposes of the Society shall be to promote knowledge and study of, as well as interest in, archaeology and related subjects, and to further the aims and programs of the Archaeological Institute of America, hereinafter referred to as the AIA or the Institute.
3. Affiliation
 - a. The Society is an independent entity.
 - b. The Society is affiliated with the AIA through the granting of a Charter issued by the AIA after an acceptance vote by the AIA Council.
 - c. The Society has agreed to the following stipulations:
 - i. To promote the AIA's mission;
 - ii. To function within the guidelines of the AIA and not to adopt any regulations that conflict with those of the AIA;
 - iii. To engage in no activity that would damage the name of the AIA or undermine its mission, including engaging in transactions that remove artifacts from public and scholarly access;
 - iv. To maintain a membership consisting of a minimum number of persons as required by the AIA, currently 35.
 - d. The Society understands that failure to follow these stipulations can result in the revoking of its Charter by a vote of the AIA Council. If its Charter is revoked, the Society loses its affiliation with the AIA and the right to use the AIA name.
4. Membership and Dues

The membership of the Society shall be open to any interested individual who is a member in good standing of the AIA. The Society shall have no power to levy any assessment beyond the annual dues prescribed by the Institute.
5. Administration
 - a. The officers of the Baltimore Society shall consist of a President, Vice-President, Secretary, and Treasurer.
 - b. The officers shall constitute the Executive Committee and shall be responsible for conducting the business and entire government of the Society.

- c. Officers shall be elected and shall serve one-year terms or until the election of their successors. Election of new officers shall be held at a meeting of the membership of the Baltimore Society (which may be held in conjunction with a regular lecture) in the spring of the year.
- d. The President shall fill vacancies on the Executive Committee by appointment between elections. The Vice-President shall become President if the office shall become vacant between elections.
- e. No person may hold two positions on the Executive Committee.
- f. Ad hoc or standing Committees shall consist of volunteers recruited by the committee chair, who will be appointed by the President, who will charge the committee with its mission.

6. Meetings

- a. The meetings of the Society shall present lectures by visiting lecturers from the AIA and such other programs as the Executive Committee shall consider appropriate. Such meetings must be open to the public.
- b. Business of the Society, including the previously mentioned elections, shall be conducted at meetings of the membership at times and places to be determined by the Executive Committee or shall be handled by mail. Members shall receive notice of meetings at least a week before the date scheduled, if at all possible. One third of the members in good standing (but no less than ten members) shall constitute a quorum for any proceedings of the general membership. Decisions shall be by affirmative vote of the majority of those members present.
- c. If elections do not occur at the business meeting, the Executive Committee will arrange for an election of officers by mail or electronic ballot.
- d. Special meetings of the Society may be called by the President or by three members of the Executive Committee provided ten-day notice is given to members.

7. Elections, Assumption of Office, and Removal from Office

- a. Officers shall be elected at the Society's annual business meeting or at a meeting called for that purpose by the President in accordance with the decision of the Executive Committee.
- b. Elected officers will provide a signed statement indicating their acceptance of and adherence to the AIA's Code of Ethics, Conflict of Interest Policy, and, in the case of professional members, the Code of Professional Standards.
- c. Any officer may be removed at any time by a confidential written two-thirds vote of the Society's members or by procedures as established by the Executive Committee if, in their judgment, such officer is in violation of the Regulations, Code of Ethics, the Conflict of Interest Policy, or the Code of Professional Standards of the AIA.

8. Amendments

These by-laws may be changed by a vote of the membership by mail or electronic ballot. Amendments shall pass by a two-thirds majority of valid ballots returned. Alternatively, bylaws may be amended at any business meeting of the Society, after notice of the meeting and proposed changes have been provided to all members at least a week before the meeting at which changes are to be voted upon. Provisions shall be made for voting by proxy, or by mail, on the part of members who are unable to attend the meeting. Amendments voted on at a business meeting shall pass by a two-thirds majority of the votes received via mail or electronic ballot prior to the business meeting plus the votes of those present at the business meeting. The Baltimore Society shall not adopt any by-law which would be in conflict with the Charter and Regulations of the Archaeological Institute of America or would change Article 3 of these bylaws without prior approval of the AIA.

9. Delegates to the Council of the Institute

- a. In accordance with Article IV of the Regulations of the AIA, the President may select one delegate to the Council of the Institute for its first 25 members and one further delegate for each additional 50 members.
- b. The President of the Society is also a delegate, in addition to those selected.

10. Use of Earnings

No part of the earnings of the Society shall inure to the benefit of, or be distributed to, its members, governors, or officers, or other private persons, except that the Society shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the charitable and educational purposes of the Society.

11. Dissolution

In the event of the liquidation, dissolution or cessation of operations of the Society for any reason whatsoever, all of the assets of the Baltimore Society after the payment of the obligations and liabilities of the Society shall be transferred to the Archaeological Institute of America, a 501 (c) 3 organization.

12. Liability

All persons, corporations and governmental entities extending credit to, or contracting with, or having any claim against the Society or the Officers shall look only to the funds and property of the Society for the payment of any such contract or claim, or for the payment of debt, damage, judgment or decree or of any money that may otherwise become due or payable to them.

13. Non-Discrimination

The Society shall not, in its conduct of society affairs, restrict or limit participation on the basis of race, color, religion, sex, age, national origin or sexual orientation.