

Revised Bylaws for the Archaeological Institute of America - Dayton Society (adopted March 2018)

Article I

Name

1.1 The name of this organization shall be the Archaeological Institute of America - Dayton Society (AIA- Dayton Society).

Article II

Affiliation

2.1 The AIA- Dayton Society is an independent entity.

2.2 The Society is affiliated with the Archaeological Institute of America (hereafter referred to as the AIA or the Institute) through the granting of a Charter issued by the AIA after an acceptance vote by the AIA Council.

2.3 The Society has agreed to the following stipulations:

- a) To promote the AIA's mission;
- b) To function within the guidelines of the AIA and not to adopt any regulations that conflict with those of the AIA;
- c) To engage in no activity that would damage the name of the AIA or undermine its mission, including engaging in transactions that remove artifacts from public and scholarly access;
- d) To maintain a membership consisting of a minimum number of persons as required by the AIA (currently 35).

2.4 The Society understands that failure to follow these stipulations can result in the revoking of its Charter by a vote of the AIA Council. If its Charter is revoked, the Society loses its affiliation with the AIA and the right to use the AIA name.

Article III

Purposes

3.1 The purpose of the society shall be to promote the knowledge and study of, as well as interest in, archaeology and related subjects, and to further the aims and programs of the Archaeological Institute of America.

Article IV Membership and Dues

- 4.1 The membership of the society shall include residents and students of the Metropolitan Dayton area who are members in good standing of the Archaeological Institute of America.
- 4.2 Members of the society who reside outside of this area may also hold membership in the AIA- Dayton Society providing they remain members in good standing of the Archaeological Institute of America.
- 4.3 The classes of membership shall be prescribed in the Regulations of the Archaeological Institute of America.

Article V Administration

- 5.1 The administration of the society shall be vested in the following officers: President, Vice President, Treasurer, and Secretary.
- 5.2 The President shall be the executive officer of the society. The President shall call and preside at the meetings of the society and the Executive Committee, shall carry out the decisions of the Executive Committee and the society, and give notice to the membership of all lectures and meetings of the society. The President shall, after meeting with the Executive Committee on the program of annual lectures, be responsible for overseeing the lecture season including corresponding with the speakers, and as needed will assist them in local travel to Dayton and arrange for the hospitality of speakers while in Dayton. The president will also be responsible for submitting publicity to the media and any additional dissemination of information through other outlets (such as letters, posters, fliers, etc.).
- 5.3 The Vice President will assist the President in the administration of the society and in the preparation for the lectures and meeting of the society. The Vice President shall serve as President in the absence or incapacity of the President, and if the Vice President is not available, such other member of the society as the Executive Committee may designate shall serve as President. The Vice President shall make local arrangements for the lectures including confirming presentation rooms, equipment, etc. He or she shall also oversee the planning for any lunches, dinners or refreshments in connection with the lectures.
- 5.4 The Treasurer shall manage the funds of the society and shall prepare and present financial reports to the membership at each scheduled business meeting.
- 5.5 The Secretary shall keep the records of the society including the membership roster of the society and will be responsible for keeping and sharing meeting minutes

with members. The Secretary shall keep the membership roster up to date, checking it monthly against the roster sent from the headquarters of the Archaeological Institute of America. The Secretary shall be in charge of seeking new members and of sending letters of encouragement to lapsed members to continue their affiliation with and support of the programs of the Archaeological Institute of America.

5.6 All officers of the society may appoint committees as provided for by Article 8.3.

5.7 Any vacancy occurring in the offices of Vice President or any other office created by the Executive Committee shall be filled by appointment of the Executive Committee, for the un-expired portion of such term. If the office of President becomes vacant, it shall be filled by the Vice President or if the Vice President is not available, by such other members of the Society as the Executive Committee may designate, for the un-expired portion of the President's term.

Article VI

Elections

6.1 The officers shall be elected either by mail ballot or at a meeting called for that purpose by the President in accordance with the decision of the Executive Committee.

6.2 Elections shall be held in April of each odd numbered year.

6.3 Elected officers shall assume office as of July 1 following their election and shall serve for two years. All officers are eligible for re-election.

Article VII

Delegates to the Council of the Institute

7.1 In accordance with Article V of the Regulations of the Archaeological Institute of America the President of the Dayton Society is a delegate to the Council of the Institute.

7.2 In addition to the President of the Dayton Society, The Executive Committee may appoint additional delegates to the Council of the Institute for the society's first 25 members and one further delegate for each additional 50 members. Since the number of delegates to which the society is entitled varies with the society's membership, delegates will be designated as "Delegate #1", "Delegate #2", etc. Delegates designated as #2 or higher will not serve if, according to the AIA records at the time the list of the Councilors is being constituted, the society's membership is below the threshold for their service. Should this happen, the lowest numbered Delegate not serving will serve as the Alternate Delegate in the event that any Delegate currently serving is unable to represent the Dayton Society to the Council of the Institute.

Article VIII Committees

8.1 The Executive Committee shall be the executive organ of the society. It shall consist of the President, Vice President, Treasurer, Secretary, and any Delegates appointed to represent the Dayton Society.

8.2 A Nominating Committee shall be appointed by the Executive Committee in October of each even numbered year leading up to the election in April of every odd numbered year. It shall consist of two members of the society and shall nominate the list of nominees to serve as officers for the ensuing two-year term.

8.3 Ad hoc or standing committees may be appointed as necessary by the officers of the society to help with the fulfillment of their duties. All committees must receive the approval of the Executive Committee at its next meeting to remain in force.

Article IX Meetings of the Society

9.1 Public meetings of the society shall present lectures by visiting lecturers from the Archaeological Institute of America and such other programs as the Executive Committee shall consider appropriate. Such meetings that include presentations by AIA National Lecturers must be free and open to the public. Presentations or programs not provided by the AIA National Lecture program may be subject to admission/participation fees to non-members.

9.2 Business meetings of the AIA Dayton Society (open to members and guests only) will be held quarterly in January, April, July, and October of each year. Reports presented at the Business Meetings will include updates on the nomination or election of officers and delegates for the ensuing year, the presentation of reports on the society's activities, reports on membership and finances or for consideration of other appropriate matters. Notice shall be given of the time and place of any such meeting either via e-mail, written mail or phone calls to all members at least seven days prior to the meeting.

9.3 If elections do not occur at the business meeting in April of each odd numbered year, the Executive Committee will hold an election of officers and appointment of delegates. If no business meeting is held, a written report on membership and finances shall be sent to members.

9.4 Other business meetings may be called at any time by the President with the approval of the Executive Committee provided seven days notice is given to members.

9.5 For the purposes of conducting business a quorum will be considered the number of members present at any business meeting.

Article X
Dissolution

10.1 In the event of dissolution of the Dayton Society, any funds belonging to the society at the time of dissolution shall, after all debts have been paid, be relinquished to the Archaeological Institute of America.

Article XI
Adoption and Amendments

11.1 These bylaws shall be adopted at a meeting of the Dayton Society. Adoption shall be by a majority of valid ballots of those members in attendance.

11.2 Once approved, these bylaws may be amended by a two-thirds vote of the members in attendance at any business meeting of the society, provided that the membership has been notified of the meeting and the proposed amendments at least seven days before the date of assembly.