

ARCHAEOLOGICAL INSTITUTE OF AMERICA
LYNCHBURG SOCIETY (CHAPTER 491)
BY-LAWS

ARTICLE I. Name and Purpose

- 1.1 The name of this organization shall be the Archaeological Institute of America, Lynchburg Society, hereinafter referred to as the Society.
- 1.2 The purpose of the Society is to promote knowledge and study of, as well as interest in, archaeology and related subjects within the general and academic communities, and to further the aims and programs of the Archaeological Institute of America (hereinafter referred to as the AIA or the Institute.)

ARTICLE II. Affiliation

- 2.1 The Society is an independent entity affiliated with the AIA to promote the Institute's mission.
- 2.2 The organization has obtained and maintains a charter from the AIA by agreeing to the following stipulations:
 - 2.2.1 It will function within the guidelines of the AIA and will not adopt changes in these by-laws that would conflict with the Charter and Regulations of the AIA.
 - 2.2.2 It will work to maintain a membership consisting of a minimum number of persons as required by the AIA.
 - 2.2.3 It will use its best efforts to reach out to its broader community to attract attendees to events sponsored by the AIA, such as AIA lectures and International Archaeology Day activities, and by the Society itself.
 - 2.2.4 Its officers will engage in no activity that will damage the name of the AIA nor undermine its mission, including engaging in transactions that remove artifacts from public and scholarly access.
 - 2.2.5. If the Society, for any reason, loses its charter, it will also lose its rights to use of the AIA name.

ARTICLE III. Membership and Dues

- 3.1 Membership in the Society shall be open to any interested individual in the Greater Lynchburg area who is a member in good standing of the AIA. The Society shall have no power to levy any assessment beyond the annual dues prescribed by the Institute.

ARTICLE IV. Administration

- 4.1 The Administration of the Society shall be vested in an elected officer (President.) The President may be assisted by other officers, elected or appointed by the President with consent of the membership. These may include, inter alia, a Secretary and Treasurer; these positions may be combined. The officers will constitute the Society's Executive Committee.
- 4.2 Vacancies may be filled by appointment by the President, pending election.

ARTICLE V. Elections and Officers

- 5.1 Vacancies will be filled at a meeting, or by other means of communication such as Internet Groups, e-mail, etc., called by the President in accordance with the decision of the Executive Committee.
- 5.2 Elected officials will provide signed statements indicating their acceptance of and adherence to the AIA's Code of Ethics, Conflict of Interest Policy, and in the case of professional members, the Code of Professional Standards.
- 5.3 The Treasurer will provide to the Executive Committee, in addition to reports of financial activity, original bank statements, at meetings or on request.

ARTICLE VI. Delegates to the Council of the Institute.

- 6.1 In accordance with Article IV of the Regulations of the AIA, the President may select one delegate to the Council of the Institute for its first 25 members, and one additional delegate if membership is 75 or more.
- 6.2 The President is also a delegate, in addition to those selected.

ARTICLE VII. Use of Earnings

- 7.1 No part of the earnings of the Society shall inure to the benefit of any individual, except that the Society may pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the charitable and educational purposes of the Society.
- 7.2 In no event may a debt be incurred nor a payment be committed to, if the amount of such debt or payment exceeds the balance in the treasury.

ARTICLE VIII. Meetings of the Society

- 8.1 The meetings of the Society shall present lectures by visiting lecturers from the AIA And such other programs as the Executive Committee shall consider appropriate. Such meetings will be publicized and open to the public without charge.
- 8.2. The Executive Committee shall meet semi-annually to report on and plan activities, membership and finances, and for consideration of other appropriate matters. Additional meetings may be scheduled as appropriate and may be "virtual" utilizing the internet.
- 8.3 General membership meetings and business meetings may be called at any time by The President with the approval of the Executive Committee, with appropriate notice to the membership. Meetings may be "virtual" using internet communications.

ARTICLE IX. Dissolution

- 9.1 In the event of the dissolution of the Society, and funds belonging to the Society at the time of dissolution shall, after all debts have been paid, be given to the AIA.

ARTICLE X. Liability

- 10.1 All persons, corporations and governmental entities extending credit to, or contracting with, or having any claim against the Society or the Officers, shall look only to the funds and property of the Society for the payment of any such contract or claim, or for the payment of any debt, damage, judgment or decree or of any Money that may otherwise become due or payable to them.

ARTICLE XI. Non-discrimination

- 11.1 The Society shall not, in its conduct of society affairs, restrict or limit participation on any basis, including but not limited to race, color, religion, sex, age, national origin, or sexual orientation.

ARTICLE XII. Amendments

- 12.1 These By-Laws have been amended effective September 2016 to conform to AIA requirements, including Article II Affiliation.
- 12.2 Future amendments may be executed at any business meeting, with proper notice and the opportunity to vote by mail, e-mail or other electronic means. A two-thirds majority is required to pass amendments.
- 12.3 Amendments must conform to AIA requirements, and copies of updated by-laws shall be promptly forwarded to AIA national office.

ARTICLE XIII. Tax-exempt Status

- 13.1 Reference Article 7.1
- 13.2 No substantial part of the activities of the Society shall include such activities as may be in conflict with tax-exempt status in accordance with section 501(c)(3) of the Internal Revenue Code .