

**ARCHAEOLOGICAL INSTITUTE OF AMERICA
NORTH ALABAMA SOCIETY**

BYLAWS

Article I Name and Purpose

- 1.1 The name of this organization shall be the Archaeological Institute of America — North Alabama Society, hereinafter referred to as the Society or the AIA North Alabama Society.
- 1.2 The purpose of the Society is to promote knowledge and study of, as well as interest in, archaeology and related subjects, and to further the aims and programs of the Archaeological Institute of America (hereinafter referred to as the AIA or the Institute).

Article II Affiliation

- 2.1 The Society is an independent entity.
- 2.2 The Society is affiliated with the Archaeological Institute of America (hereafter referred to as the AIA or the Institute) through the granting of a Charter issued by the AIA after an acceptance vote by the AIA Council.
- 2.3 The Society has agreed to the following stipulations:
 - a) To promote the AIA's mission;
 - b) To function within the guidelines of the AIA and not to adopt any regulations that conflict with those of the AIA;
 - c) To engage in no activity that would damage the name of the AIA or undermine its mission, including engaging in transactions that remove artifacts from public and scholarly access;
 - d) To maintain a membership consisting of a minimum number of persons as required by the AIA, currently 35.
- 2.4 The Society understands that failure to follow these stipulations can result in the revoking of its Charter by a vote of the AIA Council. If its Charter is revoked, the Society loses its affiliation with the AIA and the right to use the AIA name.

Article III Membership and Dues

- 3.1 The membership of the Society shall be open to any interested individual who is a member in good standing of the AIA. The Society shall have no power to levy any assessment beyond the annual dues prescribed by the Institute.

Article IV Administration

- 4.1 The administration of the Society shall be vested in an Executive Committee, chaired by the President. The President and other elected officers, whose titles and responsibilities shall be decided upon by the President and Society membership, shall constitute the Society's Executive Committee.
- 4.2 Officers shall serve for one year, until the following October 1, and are eligible for reelection.
- 4.3 Vacancies among officers occurring between elections shall be filled by appointment of the President. Vacancy of the office of President shall be filled by the Vice President. Officers filling vacated positions shall serve the remainder of the term, until the following October 1.
- 4.4 Ad hoc or standing committees may be appointed as necessary by the President or the Executive Committee.

- 4.5 No person may hold two positions on the Executive Committee. However, the role of Treasurer may be performed by the President or other member of the Executive Committee who is affiliated with the sponsoring institution – the University of Alabama in Huntsville.

Article V Elections, Assumption of Office, and Removal from Office

- 5.1. Officers shall be elected at the Society's annual business meeting or at a meeting called for that purpose by the President in accordance with the decision of the Executive Committee.
- 5.2 Elections shall be held annually in the early fall.
- 5.3 Elected officers shall provide a signed statement indicating their acceptance of and adherence to the AIA's Code of Ethics, Conflict of Interest Policy, and, in the case of professional members, the Code of Professional Standards.
- 5.4 Officers terms shall begin October 1, or upon election if later than October 1. In the latter case, outgoing officers shall continue to serve until new officers have been elected and have qualified by accepting the terms of Clause 5.3.
- 5.5 Any officer may be removed at any time by a confidential written two-thirds vote of the Society's members or by procedures as established by the Executive Committee if, in their judgment, such officer is in violation of the Regulations, Code of Ethics, the Conflict of Interest Policy, or the Code of Professional Standards of the AIA.

Article VI Delegates to the Council of the Institute

- 6.1 In accordance with Article IV of the Regulations of the AIA, the President may select one delegate to the Council of the Institute for its first 25 members and one further delegate for each additional 50 members.
- 6.2. The President of the Society is also a delegate, in addition to those selected.

Article VII Use of earnings

- 7.1 No part of the earnings of the Society shall inure to the benefit of, or be distributed to, its members or officers, or other private persons, except that the Society shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the charitable and educational purposes of the Society.

Article VIII Meetings of the Society

- 8.1 The meetings of the Society shall present programs by visiting lecturers from the AIA and such other programs as the Executive Committee considers appropriate. Such meetings shall be open to the public without charge.
- 8.2 The Society may engage in fund raising events, separate from the lectures series, for which admission may be charged.
- 8.3 An annual business meeting scheduled by the President and the Executive Committee shall be held for the election of officers for the ensuing year, and for consideration of other appropriate matters. Written electronic notification shall be given of the time and place of the annual business meeting to all members at least thirty days prior to the meeting. Provisions shall be made for voting by electronic proxy on the part of members who are unable to attend the meeting.
- 8.4 If elections do not occur at the business meeting, the Executive Committee shall arrange for an election of officers by electronic ballot.

8.5 Other business meetings may be called at any time by the President with the approval of the Executive Committee provided ten-day notice is given to members.

Article IX Dissolution

9.1 In the event of the dissolution of the AIA North Alabama Society, any funds belonging to the society at the time of dissolution shall, after all debts have been paid, be given to the AIA.

Article X Liability

10.1 All persons, corporations and governmental entities extending credit to, or contracting with, or having any claim against the Society or the Officers shall look only to the funds and property of the Society for the payment of any such contract or claim, or for the payment of debt, damage, judgment or decree or of any money that may otherwise become due or payable to them.

Article XI Non-Discrimination

11.1 The Society shall not, in its conduct of society affairs, restrict or limit participation on the basis of race, color, religion, sex, age, national origin or sexual orientation.

Article XII Adoption and Amendments

12.1 These bylaws shall be effective when approved by a majority of those voting at the first business meeting following their publication to the membership.

12.2 These bylaws may be amended by electronic ballot. Amendments shall pass by a two-thirds majority of valid ballots returned. Alternatively, bylaws may be amended at any business meeting of the Society, provided notices of the meeting and the proposed amendments have been provided to all members at least ten days before the meeting date. Provisions shall be made for voting by electronic proxy on the part of members who are unable to attend the meeting. Amendments voted on at a business meeting shall pass by a two-thirds majority of the votes received via electronic ballot prior to the business meeting plus the votes of those present at the business meeting. Notwithstanding the foregoing no change shall be made to Article II without prior approval of the AIA.

12.3 If amendments or changes are made, updated bylaws shall be sent to the AIA national office in a timely fashion.

Bylaws approved and adopted by the AIA North Alabama Society at the annual business meeting of the Society on 12 September 2016.

Attested by _____, President

Attested by _____, Vice-President

Attested by _____, Secretary