

**Narragansett Society
Archaeological Institute of America
BYLAWS**

Article I. Name and Purpose

- 1.1** The name of this organization is the Archaeological Institute of America – Narragansett Society. Originally founded in 1908 as the Archaeological Institute of America – Rhode Island Society, the organization has been known as the Archaeological Institute of America – Narragansett Society since 1981.
- 1.2** The Society is organized and shall be operated exclusively for charitable and educational purposes, within the meaning of Section 501(c) (3) of the Internal Revenue Code. Specifically, the Society is formed for the purposes of promoting knowledge of study of, as well as interest in, archaeology and related subjects, and to further the aims and programs of the Archaeological Institute of America.

Article II. Affiliation

- 2.1** The Society is an independent entity.
- 2.2** The Society is affiliated with the Archaeological Institute of America (hereafter referred to as the AIA or the Institute) through the granting of a Charter issued by the AIA after an acceptance vote by the AIA Council.
- 2.3** The Society has agreed to the following stipulations:
- a) To promote the AIA's mission;
 - b) To function within the guidelines of the AIA and not to adopt any regulations that conflict with those of the AIA;
 - c) To engage in no activity that would damage the name of the AIA or undermine its mission, including engaging in transactions that remove artifacts from public and scholarly access;
 - d) To maintain a membership consisting of a minimum number of persons as required by the AIA, currently 35.
- 2.4** The Society understands that failure to follow these stipulations can result in the revoking of its Charter by a vote of the AIA Council. If its Charter is revoked, the Society loses its affiliation with the AIA and the right to use the AIA name.

Article III. Membership and Dues

- 3.1** The membership of the Society shall consist of residents and students in the State of Rhode Island and adjacent areas of Massachusetts who are members in good standing of the Archaeological Institute of America.
- 3.2** Members of the Society who reside outside of this area may hold membership in the Narragansett Society providing they remain members in good standing of the Archaeological Institute of America.

3.3 The classes of membership shall be prescribed in the Regulations of the Archaeological Institute of America. Payment of dues entitles the member to one set of all mailings and admission to events sponsored by the Society.

Article IV. Administration

4.1 The administration of the Society shall be vested in the following officers who shall constitute the Executive Committee: President, Vice President, Treasurer, and Secretary.

4.2 The President shall be the executive officer of the Society. The President shall call and preside at the meetings of the Society. After meeting with the Executive Committee on the program of annual lectures and educational programs, the President shall ultimately be responsible for coordinating the annual program of lectures, symposia, forums, and other educational activities to further the knowledge of, study of, and interest in, archaeology.

4.3 The Vice President shall serve as the President in the absence or incapacity of the President and if the Vice President is not available this shall then turn to the Secretary and the Treasurer in this stipulated order.

4.4 The Executive Committee shall be responsible for the following duties, to be allocated amongst themselves:

- Corresponding with the speakers, assisting the speakers in local travel to Rhode Island, and arranging for the hospitality of the speakers while in Rhode Island.
- Making local arrangements for the speakers, including rooms, equipment, etc., and the planning of dinners or refreshments in connection with the lectures.
- Publicizing the educational program to the membership and to the community-at-large.

4.5 The Executive Committee shall give notice to the membership of all educational events and meetings of the Society, shall submit publicity to the media for lectures open to the public, and shall disseminate information through other means such as email, social media communications, and posters.

4.6 The Secretary shall keep the records and transactions of the Society, including the membership roster of the Society. The Secretary shall keep this roster up-to-date, checking it periodically against the roster sent from the headquarters of the Archaeological Institute of America. The Executive Committee shall share the responsibility of seeking new members. The Secretary shall be in charge of contacting those members whose membership has lapsed to encourage them to continue their affiliation with, and support of, the program of the Archaeological Institute of America.

4.7 The Treasurer shall handle all financial matters of the Society. The treasurer shall receive, deposit, and disperse our Society funds. These normally include the purchase of, or reimbursement for, supplies for lecture receptions, and for dinners sponsored by the Society, as well as necessary supplies for other society events (e.g. Community Archaeology Day). Preferably the treasury should be held in a checking account that is balanced upon the receipt of every statement.

4.8 Any vacancies occurring in the officers noted in section 4.1 shall be filled by appointment by the Executive Committee for the unexpired portion of such a term.

Article V. Elections, Assumption of Office, and Removal from Office

5.1 Interest in serving the Society in the capacity of Officer shall be solicited annually in September among the full membership of the Society, using the means of communication the Officers determine will encourage the broadest participation, such as mail, social media, and electronic communications. Should the number of interested parties equal (or fail to fulfill) the number of Officer positions, duties shall be allocated amongst those who have volunteered or accepted nominations to act as Officers of the Society. Should the number of interested parties exceed the number of Officer positions, elections shall be held to determine the holders of these positions.

5.2 Should elections be required, current Officers shall determine the most effective means of allowing the full membership to vote, such as a mail ballot, electronic ballot, or a meeting called for that purpose.

5.3 The officers shall be elected by a majority vote of those members present at the final meeting, or by majority vote in a mail ballot.

5.4 Elected officers will provide a signed statement indicating their acceptance of and adherence to the AIA's Code of Ethics, Conflict of Interest Policy, and, in the case of professional members, the Code of Professional Standards.

5.5 Any officer may be removed at any time by confidential written two-thirds vote of the Society's members or by procedures as established by the Executive Committee if, in their judgment, such officer is in violation of the Regulations, Code of Ethics, the Conflict of Interest Policy, or the Code of Professional Standards of the AIA.

Article VI. Delegates to the Council of the Institute

6.1 In accordance with Article IV of the Regulations of the AIA, the President may select one delegate to the Council of the Institute for its first 25 members and one further delegate for each additional 50 members.

6.2 The President of the Society is also a delegate, in addition to those selected.

Article VII. Meetings of the Society

7.1 The meetings of the Society shall present lectures by visiting lecturers for the Archaeological Institute of America and such other programs as the Executive Committee shall consider appropriate and that further the knowledge of, study of, and interest in, archaeology. Such meetings may be open to the public or may be restricted in attendance to members and guests as decided by the Executive Committee.

7.2 A business meeting may be called by the President with the approval of the Executive Committee, for the election of officers and delegates for the ensuing year, for the presentation of reports on the Society's activities, reports on membership and finances, or for the consideration of the appropriate matters. Written notice shall be given of the time and place of any such meeting by contacting all members at least seven days prior to the meetings.

7.3 Other business meetings may be called at any time by the President with the approval of the Executive Committee, provided that seven days' notice is given to the members.

Article VIII. Use of Earnings

8.1 No part of the earnings of the Society shall inure to the benefit of, or be distributed to, its members, governors, or officers, or other private persons, except that the Society shall be authorized and

empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the charitable and educational purposes of the Society.

Article IX. Dissolution

9.1 In the event of the dissolution of the Narragansett Society, any funds belonging to the Society at the time of dissolution shall, after all debts have been paid, be given to the Archaeological Institute of America, a 501 (c) (3) organization.

Article X. Liability

10.1 All persons, corporations, and governmental entities extending credit to, or contracting with, or having any claim against the Society or the Officers shall look only to the funds and property of the Society for the payment of any such contract or claim, or for the payment of debt, damage, judgment or decree or of any money that may otherwise become due or payable to them.

Article XI. Non-Discrimination

11.1 The Society shall not, in its conduct of society affairs, restrict or limit participation on the basis of race, color, religion, sex, age, national origin or sexual orientation.

Article XII. Adoption and Amendments

12.1 These bylaws may be amended by mail or electronic ballot. Amendments shall pass by a two-thirds majority of valid ballots returned. Alternatively, bylaws may be amended at any business meeting of the Society, provided notices of the meeting and the proposed amendments have been provided to all members by the Executive Committee at least thirty days before the date of assembly. Provisions shall be made for voting by proxy, or by mail, on the part of members who are unable to attend the meeting. Amendments voted on at a business meeting shall pass by a two-thirds majority of the votes received via mail or electronic ballot prior to the business meeting plus the votes of those present at the business meeting. Notwithstanding the foregoing no change will be made to Article II without prior approval of the AIA.

12.2 If amendments or changes are made, updated bylaws will be sent to the AIA national office in a timely fashion.

Approved by the Membership of the Archaeological Institute of America, Narragansett Society on February 2nd, 2018. Catherine Steidl, President.

Amendments to AIA-Narragansett Society By Laws:

Amendment to Article I Name

1.2 The name of this organization shall be the Archaeological Institute of America-Rhode Island Archaeology Society, hereinafter referred to as the Society.

Amendment to Article V Administration

5.6 In addition to the officers of the governing board, there shall be up to an additional ten participating members of the board.