

THE WILLIAMSBURG SOCIETY OF THE
ARCHAEOLOGICAL INSTITUTE OF AMERICA

BYLAWS

Article I
Name

1.1 The name of this organization shall be the Williamsburg Society of the Archaeological Institute of America.

Article II
Affiliation

2.1 The Williamsburg Society shall at all times function under the auspices of the Archaeological Institute of America and shall not adopt changes in these bylaws which would conflict with the Charter and Regulations of the Archaeological Institute of America.

Article III
Purposes

3.1 The purposes of the Society shall be to promote knowledge and study of, as well as interest in, archaeology and related subjects, and to further the aims and programs of the Archaeological Institute of America.

Article IV
Membership and Dues

4.1 The membership of the Society shall consist of residents and students of Southeastern Virginia who are members in good standing of the Archaeological Institute of America.

4.2 Members of the Society who reside outside of this area may hold membership in the Williamsburg Society, providing they remain members in good standing of the Archaeological Institute of America.

4.3 The classes of membership shall be prescribed in the Regulations of the Archaeological Institute of America. Membership entitles member's spouse to hold office and participate as full member in the local Society.

Article V
Administration

5.1 The administration of the Society shall be vested in the following officers: President, Vice President, Secretary and Treasurer.

5.2 The President shall be the executive officer of the Society. The President shall call and preside at the meetings of the Society and the Executive Committee and shall carry out the decisions of the Executive Committee and the Society. He or she

shall also, after meeting with the Executive Committee on the program of annual lectures, be responsible for overseeing the lecture season. The President shall correspond with the speakers, assist them in local travel to Williamsburg and arrange for the hospitality of speakers while in Williamsburg. The President shall also give notice to the membership of all lecture meetings of the Society, shall submit publicity to the media for lectures open to the public, and shall supervise dissemination of information through other means such as letters, fliers, and posters.

5.3 The Vice President shall serve as President in the absence or incapacity of the President, and if the Vice President is not available, such other member of the Executive Committee or the Society as the Executive Committee may designate shall serve as President. The Vice President shall make local arrangements for the lectures including rooms, equipment, etc. He or she shall also oversee the planning for any dinners or refreshments in connection with the lectures.

5.4 The Secretary shall keep the records and transactions of the Society including the membership roster of the Society. The Secretary shall keep this roster up-to-date, checking it monthly against the roster sent from the headquarters of the Archaeological Institute of America. The Secretary shall be in charge of seeking new members and of sending letters of encouragement to members whose dues have fallen in arrears to continue their affiliation with and support of the programs of the Archaeological Institute of America.

5.5 The Treasurer shall handle the funds of the Society.

5.6 All Officers of the Society may appoint committees as provided for by article 8.3.

5.7 Any vacancy occurring in the offices of Vice President or any other office created by the Executive Committee shall be filled by appointment of the Executive Committee, for the unexpired portion of such term. If the Office of President becomes vacant, it shall be filled by the Vice President, or if the Vice President is not available, by such other member of the Society as the Executive Committee may designate, for the unexpired portion of the President's term.

Article VI Elections

6.1 The officers shall be elected either by mail ballot or at a meeting called for that purpose by the President in accordance with the decision of the Executive Committee.

6.2 The election shall be held in the Spring every two years between February 1 and early May.

6.3 Elected officers shall assume office as of June 1 following their election and shall serve for two years. All officers are eligible for re-election.

Article VII
Delegates to the Council of the Institute

7.1 In accordance with Article IV of the Regulations of the Archaeological Institute of America, the Williamsburg Society may appoint one delegate to the Council of the Institute for its first twenty-five members and one further delegate for each additional fifty members.

7.2 The Society's delegates shall be appointed by the Executive Committee. Since the number of delegates to which the Society is entitled varies with the Society's membership, delegates will be designated as "Delegate #1", "Delegate #2", etc. Delegate #2 will not serve if, according to the Institute's records at the time the list of the Councilors is being constituted, the Society's membership has dropped below 75.

Article VIII
Committees

8.1 The Executive Committee shall be the executive organ of the Society. It shall consist of the President, Vice President, Secretary, and Treasurer.

8.2 A Nominating Committee shall be appointed bi-annually by the President and the Executive Committee. It shall consist of two members of the Society and shall nominate the list of nominees to serve as officers for the ensuing two years.

8.3 Ad hoc or standing committees may be appointed as necessary by the officers of the Society to help with the fulfillment of their duties. All committees must receive the approval of the Executive Committee at its next meeting to remain in force.

Article IX
Meetings of the Society

9.1 The meetings of the Society shall present lectures by visiting lecturers from the Archaeological Institute of America and such other programs as the Executive Committee shall consider appropriate. Such meetings may be open to the public or may be restricted in attendance to members and guests as decided by the Executive Committee.

9.2 A business meeting may be called by the President, with the approval of the Executive Committee, for the election of officers and delegates for the ensuing two years, for presentation of reports on the Society's activities, reports on membership and finances or for consideration of other appropriate matters. Such a business meeting, if called, should take place between February 1 and the early part of May. Written notice shall be given of the time and place of any such meeting by mailing notices to all members at least seven days prior to the meeting.

9.3 If elections do not occur at the business meeting, the Executive Committee will hold an election of officers and delegates

by mail ballot. If no business meeting is held, a written report on membership and finances shall be sent to members.

9.4 Other business meetings may be called at any time by the President with the approval of the Executive Committee, provided seven days notice is given to members.

Article X Dissolution

10.1 In the event of dissolution of the Williamsburg Society, any funds belonging to the Society at the time of dissolution shall, after all debts have been paid, be given to the Archaeological Institute of America.

Article XI Adoption and Ammendments

11.1 These Bylaws shall be adopted at a meeting of the Society. Adoption shall be by a majority of valid ballots of those in attendance in person or by proxy.

11.2 These bylaws may be ammended by mail ballot. Ammendments shall pass by a two-thirds majority of valid ballots returned. Alternatively, these bylaws may be ammended at any business meeting of the Society, provided notices of the meeting and the proposed ammendments have been mailed to all members at least seven days before the date of the assembly.

The following ammendment to the bylaws of the Williamsburg, VA chapter of the Archaeological Institute of America was adopted May 1, 2017, by a mail ballot conducted as stipulated in Article XI of the bylaws. The measure passed unanimously.

Article II Affiliation

1. The Society is an independent entity.
2. The Society is affiliated with the Archaeological Institute of America (hereafter referred to as the AIA or the Institute) through the granting of a Charter issued by the AIA after an acceptance vote by the AIA Council.
3. The Society has agreed to the following stipulations:
 - a) To promote the AIA's mission;
 - b) To function within the guidelines of the AIA and not to adopt any regulations that conflict with those of the AIA;
 - c) To engage in no activity that would damage the name of the AIA or undermine its mission, including engaging in transactions that remove artifacts from public and scholarly access;
 - d) To maintain a membership consisting of a minimum number of persons as required by the AIA, currently 35.
4. The Society understands that failure to follow these stipulations can result in the revoking of its Charter by a vote of the AIA Council. If its Charter is revoked, the Society loses its affiliation with the AIA and the right to use the AIA name.