

Archaeological Institute of America – Winnipeg Chapter

BYLAWS

Article I – Name

1.1 The name of this organization shall be the Archaeological Institute of America – Winnipeg Society.

Article II – Affiliation

2.1 The Society is an independent entity.

2.2 The Society is affiliated with the Archaeological Institute of America (hereafter referred to as the AIA or the Institute) through the granting of a Charter issued by the AIA after an acceptance vote by the AIA Council.

2.3 The Society has agreed to the following stipulations:

- a) To promote the AIA's mission;
- b) To function within the guidelines of the AIA and not to adopt any regulations that conflict with those of the AIA;
- c) To engage in no activity that would damage the name of the AIA or undermine its mission, including engaging in transactions that remove artifacts from public and scholarly access;
- d) To maintain a membership consisting of a minimum number of persons as required by the AIA, currently 35.

2.4 The Society understands that failure to follow these stipulations can result in the revoking of its Charter by a vote of the AIA Council. If its Charter is revoked, the Society loses its affiliation with the AIA and the right to use the AIA name.

S

Article III – Purposes

3.1 The purpose of the society shall be to promote knowledge and study of, as well as interest in, archaeology and related subjects, and to further the aims and programs of the Archaeological Institute of America.

Article IV – Membership and Dues

4.1 The membership of the society shall consist of those who have selected “Winnipeg” as the society designation and who are members of good standing of the Archaeological Institute of America. The Winnipeg Society of the AIA places no geographic restrictions on who might wish to be a member of this society.

4.2 The classes of membership shall be prescribed in the Regulations of the Archaeological Institute of America.

Article V – Administration

5.1 The administration of the society shall be vested in the following officers: President, Vice-President (who also acts as Society Contact), Secretary, and Treasurer.

5.2 The President shall be the executive officer of the society. The President shall call and preside at the meetings of the society and the Executive Committee, and shall carry out the decisions of the Executive Committee and society. The President shall oversee all aspects of the lecture season and visiting speakers, working alongside the Executive Committee in selection of lecture topics from the list of speakers delegated to the society, and in the correspondence with such speakers, in aspects related to any reception(s) accompanying such events.

5.3 The Vice-President/Society Contact shall assist the President with duties, and serve as President in the absence or incapacity of the President. He/She shall oversee the planning of receptions in connection with lectures, and assist in the co-ordination of practical aspects related to visiting speakers (i.e., correspondence, accommodation and travel arrangements, etc., as required).

5.4 The Secretary shall keep the records and transactions of the society, including the membership roster of the Society.

5.5 The Treasurer shall keep the records and transactions of financial aspects associated with the Society.

5.6 Any vacancy occurring in the offices of Vice-President or any other office created by the Executive Committee shall be filled by appointment of the Executive Committee, for the un-expired portion of such term. If the office of President becomes vacant, it shall be filled by the Vice-President if the Vice-President is not available, by such members of the Society as the Executive Committee may designate, for the un-expired portion of the President's term.

Article VI – Elections

6.1 The officers shall be elected by a meeting called for that purpose by the President in accordance with the decision of the Executive Committee.

6.2 Officers shall serve until notice of resignation is provided or until a request among any member, in good standing, is made who may be interested in serving in one or more of the Executive positions designated for the Society.

Article VII – Delegates to the Council of the Institute

7.1 In accordance with the appropriate Article of the Regulations of the Archaeological Institute of America, the Winnipeg Society may select one delegate to the Council of the Institute for its first 25 members and one further delegate for each

additional 50 members. The President is also a delegate, in addition to those selected.

7.2 Selection of the candidate(s) to act as the Society delegate shall be made by the President, in conjunction with the Executive Committee. A principal criterion in the selection of this delegate shall be the member's attendance at the Annual General Meeting of the AIA. Consequently, selection of this candidate may rely largely on a volunteer basis, from a limited pool of AIA Annual General Meeting attendees from the local Society.

Article VIII – Committees

8.1 The Executive Committee shall be the executive organ of the society. It shall consist of the President, Vice-President/Society Contact, Secretary, and Treasurer.

8.2 *Ad hoc* or standing committees may be appointed as necessary by officers of the society, to help with the fulfillment of their duties.

Article IX – Meetings of the Society

9.1 The meetings of the society shall present lectures by visiting lecturers from the Archaeological Institute of America and other such programs, lectures and events as the Executive Committee shall consider appropriate. Such meetings must be open to the public.

9.2 A general meeting may be called by the President, with the approval of the Executive Committee, for the election/appointment of officers and delegates, for the presentation of reports of the Society's activities, reports on membership and finances or for consideration of other appropriate matters. These meetings are open to all members of the Society. Efforts shall be made to hold at least one such "general meeting" annually, typically sometime within the period of Sept – April, to coincide with the University Fall/Winter academic year. Exceptional circumstances may, however, necessitate postponement of meetings to subsequent years in some cases.

Article X – Dissolution

10.1 In the event of dissolution of the Winnipeg Society, any funds belonging to the Society at the time of dissolution shall, after all debts have been paid, be given to the Archaeological Institute of America.

Article XI – Adoption and Amendments

11.1 These bylaws shall be adopted at a meeting of the society. Adoption shall be by a majority vote of those in attendance in person or by proxy.

11.2 These bylaws may be amended by mail ballot. Amendments shall pass by a two-thirds majority of valid ballots returned. Alternatively, these bylaws may be amended at any business meeting of the society, provided notices of the meeting and proposed amendments have been mailed, or otherwise provided, to members at least seven days before the date of assembly.