

Archaeological Institute of America

44 Beacon Street

Boston, Massachusetts 02108

Lecture Program Tel: (857) 305-9360

Lecture Program Email: Lectures@archaeological.org

Fax: (857) 233-4270 • www.archaeological.org



AIA LECTURE PROGRAM

Pre-Lecture Form (Lecturer Information for Society)

Lecture Date & Society:

Lecturer's Name:

Lecture Title:

Recording Permission

I am willing to have my lecture (online or in-person) recorded by the Society and made available online:

Yes

No

If willing to be recorded, please indicate how long the recording may be made available:

Additional lectures

I am willing to give additional lectures (online or in-person)

Contact Information:

Cell phone number:

Email address:

Other comments/requests:

PLEASE FILL OUT THE FOLLOWING ONLINE OR IN-PERSON SECTION AS APPROPRIATE, AND SEND COMPLETED FORM DIRECTLY TO THE SOCIETY PROGRAM COORDINATOR, AND COPY TO THE AIA LECTURE COORDINATOR (Lectures@archaeological.org)

FOR ONLINE LECTURES

I have a Zoom or other platform account which may be used for this lecture: Yes No

Type (Zoom, GoToWebinar, etc.):

Attendee limit:

Time limit:

Link for registration if webinar has already been set up:

I would like to do a practice session with the Society:

Yes

No

FOR IN-PERSON LECTURES

Audio/Visual equipment:

I require the following equipment:

Digital Projector:

Laptop:

Other (it is suggested that Lecturers bring their own VGA cable):

I am bringing the following additional equipment/materials:

Travel plans (if already booked)

Arrival

Mode of Transportation:

Date:

Time:

Airline & Flight Number:

Airport/Station:

Departure

Mode of Transportation:

Date:

Time:

Airline & Flight Number:

Airport/Station:

_____ Number of people I will be traveling with.

Overnight Accommodations/Meals:

I would prefer: smoking non-smoking no pets
 vegetarian diet vegan diet other:

I will make my own arrangements to stay with:

Name:

Address:

Telephone (work):

(home):

(cell):

E-mail:

Local points of interest:

While in town, I would like to see: