

ARCHAEOLOGICAL INSTITUTE *of* AMERICA  
SOCIETY FOR CLASSICAL STUDIES



JOINT ANNUAL MEETING  
SAN FRANCISCO, CA | JANUARY 7-10, 2026  
EXHIBITOR PROSPECTUS



# AIA & SCS JOINT ANNUAL MEETING

## JANUARY 7-10, 2026

### ANNUAL MEETING OVERVIEW

The AIA and SCS Joint Annual Meeting (AM) will take place in San Francisco, CA. The Exhibit Hall, all academic sessions, and additional meetings and events will be held in the Hilton San Francisco Union Square, 333 O'Farrell Street, San Francisco, CA, 94102. The 2026 conference will be primarily an in-person event, but each organization will host several hybrid rooms and a limited number of virtual events.

More than 50 companies exhibit at the meeting, with 80% returning every year. The showroom floor is always expanding to accommodate new exhibitors. We welcome vendors for books, software, technologies, outdoor gear, archaeological supplies, and travel. We also welcome educational institutions, field schools, grant-making, and non-profit agencies. Additionally, we seek artisans related to classics/archaeology and local destination crafts and goods.

### WHO ATTENDS

The AM welcomes professionals, students, and enthusiasts from more than 30 countries, looking for new products in the form of textbooks, software, and services. Attendees also visit the Exhibit Hall to find information on job offerings and to learn about field schools, grants, and funding opportunities. AM professionals include classicists, archaeologists, historians, epigraphers, and scientists, all united by a common interest in human history.

### ARCHAEOLOGICAL INSTITUTE OF AMERICA

The AIA is North America's oldest and largest organization devoted to the world of archaeology. Today, it has 200,000+ members and over 100 local Societies in North America and Europe. Its publications, the *American Journal of Archaeology* and *ARCHAEOLOGY* magazine, are read worldwide. Its members include students, enthusiasts, and professional archaeologists at top-tier research universities in the U.S. and abroad, conducting fieldwork in dozens of countries.

### SOCIETY FOR CLASSICAL STUDIES

Founded in 1869 as the American Philological Association by "professors, friends, and patrons of linguistic science," the SCS is the leading learned society in North America for the study of ancient Greek and Roman languages, literature, and civilizations. The mission of the Society is to advance knowledge, understanding, and appreciation of the ancient Greek and Roman world and its enduring value. While the majority of members are university Classics faculty, members also include scholars in other disciplines and primary and secondary school teachers.

## IMPORTANT DATES

Upon Signing Contract	Exhibit space payment due
November 20, 2025	Program ad art due
December 1, 2025	Virtual platform setup opens
December 8, 2025	Advance shipment to warehouse begins
December 12, 2025	Exhibitor space reservations & final payments deadline
December 23, 2025	Discounted hotel reservation deadline
December 31, 2025	Advance shipment to warehouse ends

# EXHIBIT HALL

The Exhibit Hall will be located in the Grand Ballroom at the Hilton San Francisco Union Square. The Exhibit Hall is open free of charge to registered meeting attendees. Exhibit Hall day passes are also available for purchase to the general public.

Exhibit spaces are assigned in the order in which they are received with preference given to multi-booth orders. Please review the information below on space availability, benefits, and advertising options.

## PREMIUM BOOTH | \$1150

Numbers: 100, 102, 103, 106, 108, 112, 113, 202, 203, 212, 213, 302, 305, 307, 309, 312, and 313

Premium booths include all Standard Booth amenities, PLUS prime positioning and visibility, and the highest amount of foot traffic. Premium Booth space is limited and assigned on a first-come, first-served basis. Please refer to the Exhibit Hall diagram on the next page to view premium booth locations, indicated in **green**.

## STANDARD BOOTH | \$950

All exhibit booth setups include:

- 10'x10' draped booth suitable for hanging displays
- ONE 6' skirted table, TWO chairs, ONE wastebasket
- Booth identification sign
- Exhibitor listing in meeting app with links to your website
- Exhibitor listing in the virtual exhibit hall webpage
- TWO complimentary meeting registrations per booth, allowing you full access to the academic program and other events  
(Additional exhibitor badges are available for \$60 each)
- Complimentary admission to the Opening Night Reception

## TABLE TOP EXHIBIT | \$500

Ideal for exhibitors who require a smaller display space and do not need side walls or a backdrop for hanging displays. A free-standing display table provides exposure without the setup of a booth and includes:

- ONE 6' skirted table, TWO chairs, ONE wastebasket
- Table identification sign
- ONE complimentary meeting registration, allowing you full access to the academic program and other events
- Listing in the AIA and SCS program books
- Exhibitor listing in meeting app with links to your website
- Complimentary listing in the Meeting's virtual Exhibit Hall webpage, with links to your website
- Complimentary admission to the Opening Night Reception

## COMBINED BOOK EXHIBIT

\$150 for the first book or journal, \$75 for each additional publication

Gain exposure for your publication at a minimal cost. The Combined Book Exhibit is perfect for publishers with limited titles in archaeology, classics, philology, history, anthropology, or travel. Books in this exhibit will be displayed on a table in the Exhibit Hall. Publication(s), bookstand(s), and order forms for each volume should be shipped directly to the preshow warehouse and labeled "AIA/SCS Combined Book Exhibit."

## EXHIBITORS RECEIVE...

### SHIPPING DISCOUNTS

Discounts off regular shipping and material handling rates

### NETWORKING OPPORTUNITIES

TWO full conference registrations per booth

### DISCOUNTED HOTEL RATES

Hotel room rates of only \$189

### DISCOUNTED BADGES

Save on additional Exhibitor badges—only \$145/each (More than a 50% discount!)

### COMPLIMENTARY SNACKS AND BOTTLED WATER

## SPONSORSHIP LEVELS

**Gold Level (\$500)** will be prominently listed throughout the meeting app and will also be featured in on site signage.

**Silver Level (\$300)** will have their logos included in the meeting app and on on-site signage.

## ADDITIONAL OPTIONS

We will be offering additional options to directly connect with virtual and in-person attendees. Timing and availability is limited and available on a first come, first served basis. Please contact us for details.

- Push Message to Attendees
- Opening Night Reception Sponsorship
- First Timer's Reception Sponsorship
- Coffee Breaks

## PRINT PROGRAM

The AIA & SCS will again be producing a joint print program for the 2026 Meeting. The program will be available for purchase at the time of registration and on-site. Placing an ad in the program guarantees your ad will be viewed by most attendees. Multiple sizes and placement options are available. **We are also offering a 25% discount for ads placed by departments.** Please review the attached order form for price details.

## PRELIMINARY EXHIBITOR SCHEDULE

### Wednesday, January 7, 2026

9:00 a.m.–2:00 p.m. Exhibitor setup & badge pickup  
3:00 p.m.–6:00 p.m. Exhibit Hall Open

### Thursday, January 8, 2026

9:30 a.m.–5:30 p.m. Exhibit Hall Open

### Friday, January 9, 2026

9:30 a.m.–5:30 p.m. Exhibit Hall Open

### Saturday, January 5, 2026

8:00 a.m.–12:00 p.m. Exhibit Hall Open  
12:00 p.m.–3:00 p.m. Exhibit Hall pickup & dismantle

# AIA/SCS EXHIBIT RESERVATION FORM

## EXHIBITOR INFORMATION (PLEASE PRINT)

CONTACT PERSON'S NAME \_\_\_\_\_ TITLE \_\_\_\_\_

COMPANY NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ TELEPHONE \_\_\_\_\_

FAX \_\_\_\_\_ E-MAIL \_\_\_\_\_ WEBSITE \_\_\_\_\_

☐ I have read and agree to abide by the rules and regulations governing the conference, which are listed on the following page.

Authorizing signature \_\_\_\_\_

☐ Yes, I will donate books for the AIA Graduate Student Paper Award. (Donors will be acknowledged online)

☐ Yes, I would be interested in donating books for the SCS Snowden Scholarship Raffle (SCS Staff will contact you with more information)

## EXHIBIT SPACE APPLICATION

Space is assigned on a first-come, first-served basis. Spaces cannot be assigned until the exhibit application and payment are received. Please contact Kevin Mullen if you wish to pay in two installments.

Type of Exhibit Display	Quantity	Cost per unit	Total cost
Premium Exhibit Booth (100, 102, 103, 106, 108, 112, 113, 202, 203, 212, 213, 302, 305, 307, 309, 312, and 313)	_____	\$1150	\$_____
Standard Exhibit Booth	_____	\$950	\$_____
Table Top Exhibit	_____	\$500	\$_____
Virtual Exhibit Listing	_____	\$300	\$_____
Combined Book Exhibit (first book) [full payment due at booking]	_____	\$150	\$_____
Each additional book	_____	\$75	\$_____
Gold Level Meeting Sponsor	_____	\$500	\$_____
Silver Level Meeting Sponsor	_____	\$300	\$_____
<b>Total Exhibit Space Cost</b>			<b>\$_____</b>
<b>Balance Due</b>			<b>\$_____</b>

## SPACE SELECTION

Consult the floor plan on pg. 4 to determine your preferred booth space. Please write booth number(s) below.

1st choice \_\_\_\_\_ 2nd choice \_\_\_\_\_ 3rd choice \_\_\_\_\_ 4th choice \_\_\_\_\_

## PAYMENT METHOD AND AUTHORIZATION

All payments must be in U.S. dollars.

☐ Check payable to AIA/SCS Annual Meeting enclosed

☐ Pay electronically (Invoice emailed to contact below and must be paid prior to space assignment)

BILLING CONTACT ( ☐ Same as above)

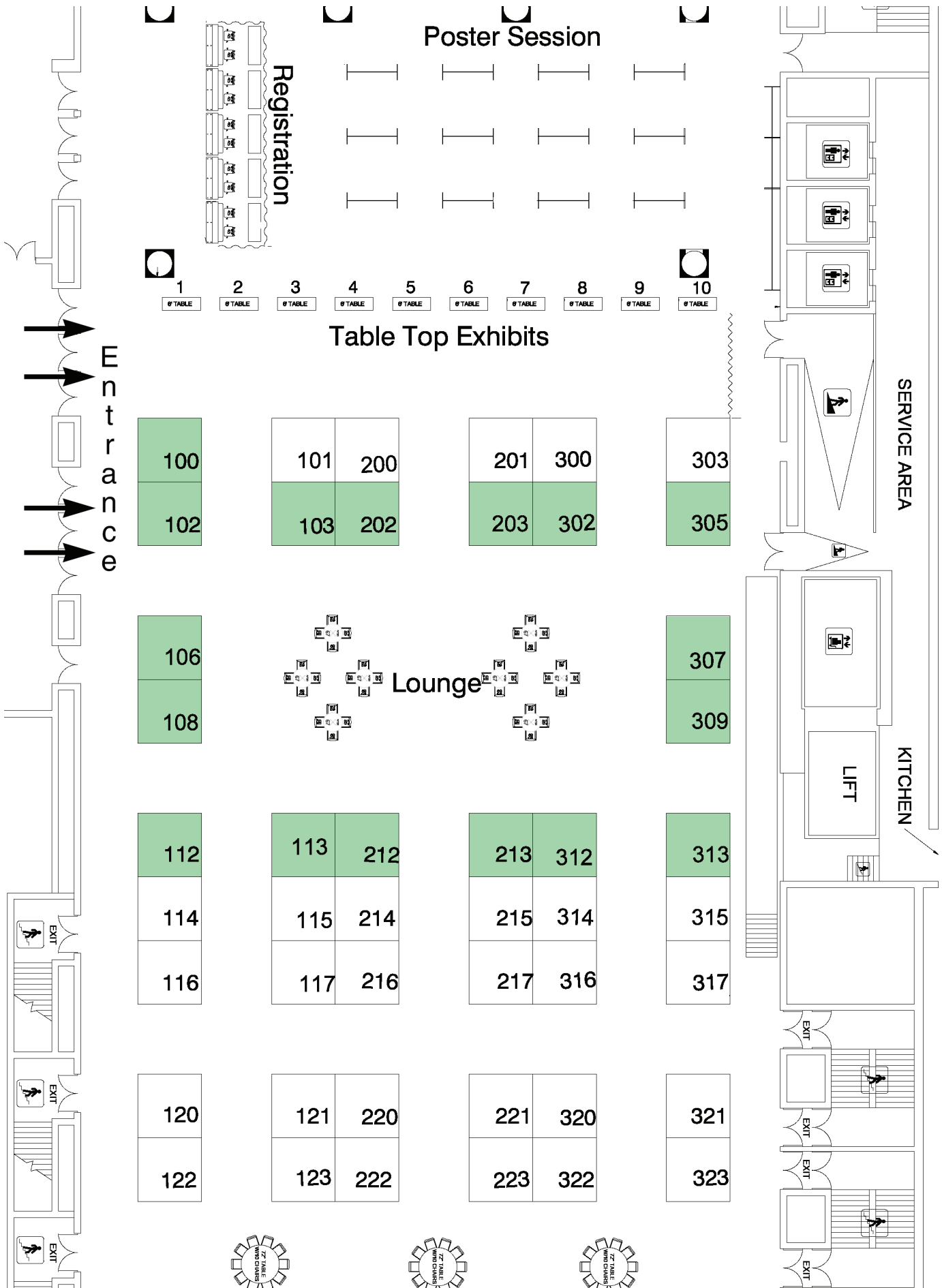
NAME \_\_\_\_\_

EMAIL \_\_\_\_\_

PHONE: \_\_\_\_\_

Please scan and email or mail form to: Kevin Mullen, Archaeological Institute of America,  
2000 Commonwealth Avenue, Suite 415, Auburndale, MA 02466  
Phone: 857-305-9353 Email: kmullen@archaeological.org

# EXHIBIT HALL MAP



# AIA/SCS PROGRAM ADVERTISING

## ORDER FORM

### ADVERTISER INFORMATION (PLEASE PRINT)

CONTACT PERSON'S NAME _____			TITLE _____
COMPANY NAME _____			
ADDRESS _____			
CITY _____	STATE _____	ZIP _____	TELEPHONE _____
FAX _____	E-MAIL _____	WEBSITE _____	

### AIA PROGRAM ADS

Full payment and high resolution (400 dpi) electronic files due by **November 20, 2025**. Proofs will not be furnished. PDF preferred. Please contact AIA for further artwork instructions if needed. We are offering a 25% discount to university/college departments.

Page size (unit)	Number of pages	Cost per unit	Discounted	Total cost
<input type="checkbox"/> FULL PAGE (7" wide x 9.5" tall)	_____	\$800	\$600	\$_____
<input type="checkbox"/> HALF PAGE (7" wide x 4.5" tall)	_____	\$500	\$375	\$_____
<input type="checkbox"/> OUTSIDE BACK COVER (4-color; 7" wide x 9.5" tall)	_____	\$1,200	n/a	\$_____
<input type="checkbox"/> INSIDE FRONT COVER (7" wide x 9.5" tall)	_____	\$1,050	n/a	\$_____
<input type="checkbox"/> INSIDE BACK COVER (7" wide x 9.5" tall)	_____	\$1,050	n/a	\$_____

### CONFERENCE APP ADS

Ad format	Quantity	Cost	Total cost
<input type="checkbox"/> Splash Page (limited to one advertiser; first-come, first-serve)	N/A	\$1,000	\$_____
<input type="checkbox"/> Rotating Banner Ad (limited to 5)	_____	\$200	\$_____
<input type="checkbox"/> Push Notification (Thurs. or Fri.; limited to 2 per day)	_____	\$150	\$_____
<input type="checkbox"/> Push Notification (Wed. or Sat.; limited to 2 per day)	_____	\$100	\$_____
<b>Total Payment</b>			<b>\$_____</b>

### SUPPLEMENTAL ADVERTISING OPPORTUNITIES

- ☐ Yes! Please contact me about discounted advertising in **ARCHAEOLOGY** magazine.
- ☐ Yes! Please contact me with information about AIA mailing lists.
- ☐ Yes! Please contact me about advertising opportunities on **www.archaeological.org**.

### PAYMENT METHOD

All payments must be in U.S. dollars.

- ☐ Check payable to AIA/SCS Annual Meeting enclosed
- ☐ Pay electronically (Invoice emailed to contact below and must be paid by November 20, 2025)

BILLING CONTACT ( ☐ Same as above )

NAME \_\_\_\_\_

EMAIL \_\_\_\_\_

PHONE: \_\_\_\_\_

Please scan and email or mail form to: Kevin Mullen, Archaeological Institute of America,  
2000 Commonwealth Avenue, Suite 415, Auburndale, MA 02466  
Phone: 857-305-9353 Email: kmullen@archaeological.org

# EXHIBITOR RULES AND REGULATIONS

## CONTRACT FOR SPACE

The application for space and the formal notice of assignment by the Archaeological Institute of America (AIA) and the Society for Classical Studies (SCS) constitute a contract for the right to use the space allotted. In the event that the conference is canceled for unforeseeable circumstances, this contract shall not be binding and a full refund will be provided.

## INSTALLATION OF EXHIBITS

Installation of exhibits may begin at 8:00 a.m. on Wednesday, January 7, 2026, and must be completed by 2:00 p.m. The Exhibit Hall will open at 2:00 p.m. that day. Exhibitors are requested to conform to the prevailing labor regulations of San Francisco, CA.

## DISMANTLING

The Exhibitor expressly agrees not to dismantle their exhibit during show hours or do any packing before the Exhibit Hall closes at 12:00 p.m. on Saturday, January 10, 2026. Any Exhibitor who dismantles a booth in advance of the official closing will be subject to a \$200 fine and may be barred from exhibiting at future meetings.

## SECURITY

Show management will provide overnight security personnel outside the Exhibit Hall. The AIA/SCS and the Hilton San Francisco Union Square will take every precaution to secure the Exhibit Hall after hours. We ask that you do not leave anything valuable in the room. Neither the AIA/SCS nor the Hilton San Francisco Union Square will take responsibility to replace or reimburse for any item that may be missing from the Exhibit Hall. The exhibitor assumes the entire responsibility for losses, damages, and claims arising out of exhibitor's activities on the Hotel Premises and will indemnify, defend, and hold harmless the Hotel, its owner, and its management company, as well as their respective agents, servants, and employees from any and all such losses, damages, and claims.

## UNION CLEARANCE (WHEN APPLICABLE)

In order to be in compliance with Freeman and the Hilton San Francisco Union Square contracts, it is necessary that all exhibitors use qualified personnel for the various services required for installation and dismantling of exhibits and for material handling within the show.

## FIRE PROTECTION

Materials to be used in the Exhibit Hall must be non-flammable to conform to the Fire Regulations of the San Francisco, CA. Materials not conforming to these regulations may be removed at the Exhibitor's expense. All doors and openings must be kept clear and exit signs, fire alarms, and extinguishers must be visible at all times. Exhibitors may be asked by show management to rearrange or move display materials to comply with this law. All Exhibitors must comply with Fire Regulations.

## SHIPMENT OF EXHIBIT MATERIALS

It is highly recommended that Exhibitors send materials to the advance shipment warehouse. Direct freight shipment should not be sent to the Hilton San Francisco Union Square.

## RESTRICTIONS

AIA/SCS management reserve the right to alter the exhibit layout at anytime. The AIA/SCS reserve the right to restrict exhibits which, because of noise, method, operation, or for any other reason become objectionable. The AIA/SCS may prohibit or evict any exhibit which, in the opinion of AIA/SCS management, detracts from the general character of the exhibits as a whole.

## FOOD AND BEVERAGE

Due to union rules and regulations, outside food & beverage is not allowed. The only exception would be an item that the hotel cannot produce or source, in which case the exhibitor would need to work directly with the hotel to cover any corkage and labor fees. If an exhibitor does bring outside food & beverage without permission from the hotel, they will be asked to stop serving the item immediately and will be subject to fines.

## CARE OF BUILDING AND EQUIPMENT

Exhibitors or their agents shall not injure or deface any part of the building, the booth, or the equipment in the booth. Any property damaged or destroyed by the exhibitor must be replaced or repaired at the exhibitor's expense.

## CANCELLATIONS

All cancellations must be made in writing to the AIA. There is a tiered refund policy for exhibitors who wish to cancel their participation before the event. Cancellations made by November 30, 2025 will be subject to a cancellation fee of 25%. Cancellations made by December 12, 2025 will be subject to a cancellation fee of 50%. Unfortunately, we are unable to issue refunds after December 12, 2025.

These regulations become a part of the contract between the Exhibitor and the AIA and SCS. They have been formulated for the best interests of the Exhibitors. All points not covered are subject to the decision of the AIA/SCS.

## PUBLIC HEALTH POLICY

In the event that a public health situation arises, the AIA and SCS will require onsite attendees to respect any and all mandates that may apply at the time of the conference, and to follow all public health guidelines issued by the federal government, the state of California, the city of San Francisco, agencies and the hotel. Please see our Public Health Policy (<https://www.classicalstudies.org/annual-meeting/public-health-1>) for full details.